



Tenancy Application Form

Please complete this form to apply for tenancy at the address below. The information you provide is for applying for this tenancy and maybe used for a reference and credit check.

Property Details		
*Property Applying for:	*Price Advertised:	
*When could you like to take over:	*Length of Term Required:	
Applicant 1		
*Full name:	*DOB: / /	
*Mobile phone:	* Email:	
*Current address:		
*Landlord Name:		
*Landlord Contact phone number:		
*How long have you lived there?		
*Reason for leaving:		
*Have you ever been evicted?	*If so, what was the reason for this?	
*Has your bond always been refunded?	*Are you a smoker?	
*Do you have any pets?	*If so what are they?	
*Are you currently employed?	*What is your occupation?	
*How long have you been there?		
*Who is your employer?	*What is the phone number?	
*Are you a beneficiary?	* What is your client number?	
*How many people will be residing with you?	*Ages:	
*Residency status:		
Identification Please provide photo identification		
*Drivers licence number:	*Version Number (REQUIRED)	
*Passport number:	Alternative form of ID:	
Car/vehicle registration:	Make and Model:	
Name of all occupants wishing to reside with you:		
Name:	Age:	Relationship to you:
Name:	Age:	Relationship to you:
Name:	Age:	Relationship to you:
Name:	Age:	Relationship to you:

For tenancy advice and information call the Department of Building and Housing on 0800 TENANCY (0800 83 62 62), visit www.dbh.govt.nz or email info@dbh.govt.nz

References Please provide at least two references that I can contact. References should be a current or previous landlord, but can also be an employer or teacher/professor. They must not be a friend.	
LANDLORD	
*Name:	*Relationship to you:
*Phone number:	*Mobile Number:
*Property:	
EMPLOYER	
*Name:	*Relationship to you:
*Phone number:	*Mobile Number:
*Property:	
Emergency contact (will also be used for Address for Service)	
*Name:	*Phone Number:
*Address	
<p>Declaration:</p> <p>1. The tenants understand that no illegal drugs are allowed at the premises? Yes No</p> <p>2. Have you ever been evicted or taken to tenancy tribunal by an owner or agency? Yes No</p> <p>If so, for what reason?</p> <p>3. Were any deductions made from your bond at your last tenancy? Yes No</p> <p>If so, please give details.</p> <p>4. All information provided by me on this application is true, correct and accurate, and that I have read and understood the Privacy Act below.</p> <p>5. Upon acceptance of this application, I confirm that we have checked out the location and presentation of the property.</p> <p>6. I Authorise any person or company to provide you with information that maybe required to determine my suitability as a tenant.</p> <p>7. I consent to you providing any information on the form and any details of any proven breach of my tenancy or of the Residential Tenancy Act 1986 to any credit bureau, tenant default database or prospective owners’.</p> <p>8. I agree to pay and clear all initial monies up front. I understand that my tenancy can be cancelled if the full monies are not paid and cleared by the tenancy start date. I understand that all deposits are non-refundable.</p> <p>9. Once your application is accepted and deposit paid then you are deemed to have agreed to the start date, term of tenancy and fees for the property.</p>	
Sign: _____	Date: _____

For tenancy advice and information call the Department of Building and Housing on 0800 TENANCY (0800 83 62 62), visit www.dbh.govt.nz or email info@dbh.govt.nz